UNIVERSITÀ DEGLI STUDI DELLA TUSCIA

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University Departments

- DEPARTMENT OF AGRICULTURE AND FOREST SCIENCES
- ECOLOGICAL AND BIOLOGICAL SCIENCES
- ECONOMICS, ENGINEERING, SOCIETY, BUSINESS ORGANIZATION
- DEPARTMENT FOR INNOVATION IN BIOLOGICAL, AGRO-FOOD AND FOREST SYSTEMS
- DEPARTMENT OF MODERN LANGUAGES AND LITERATURES, HISTORY, PHILOSOPHY AND LAW STUDIES
- HUMANITIES, COMMUNICATION AND TOURISM

Project Coordinator

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Erasmus+ 2021-1-IT02-KA220-HED-000032241

Our Tasks

01 **Intellectual Output Creation**
Repository and Content Creation
(Webpage, Newsletter, Poster, Leaflet,
E-book)

02 **Project Management**
Guide and monitor partners'
activities.

03 **Financial Control and Resource Allocation**
Bookkeeping

04 **Administrative activities**
Coordinate office work especially
in and pro events.

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As to our first intellectual product

What is it?

A CV/e-portfolio repository

Co-funded by the
Erasmus+ Programme
of the European Union

Project: 2021-1-IT
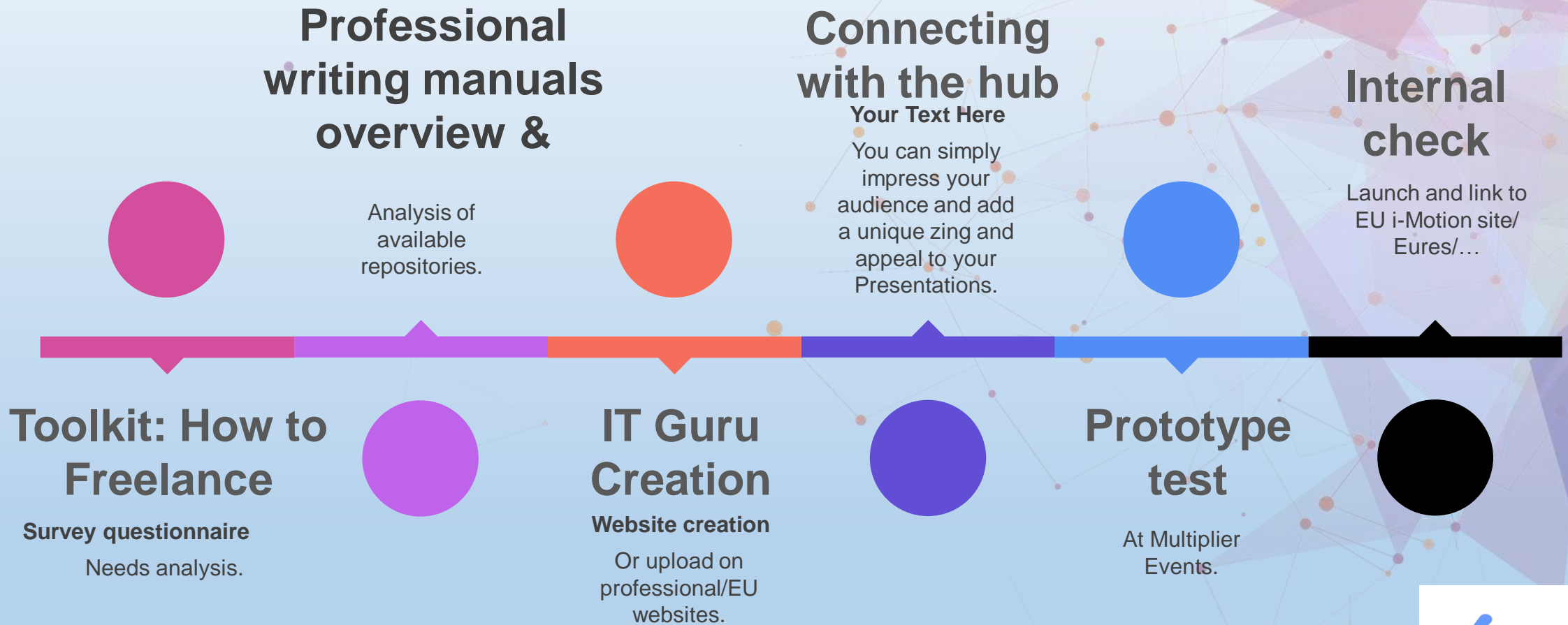
A digital database with precise characteristics:

• content is deposited, whether by the content creator, owner or third party;

• the repository architecture manages content as well as metadata;

• the repository offers a minimum set of basic services e.g., put, get, search, access control; and

• the repository must be sustainable and trusted, well-supported and well-managed (Heery & Anderson 2005, p.6).

It is different from a mere collection:
a) It allows data sharing, reuse, and preservation
b) It has some form of indexing that makes similar to a digital library with some more benefits ↓

- • Integration into a website/platform
- • Possibilities to add plug-ins, blogs, links, etc…
- • Require decisions as to: number of files to upload, availability to download (speed, number of simultaneous access, safety protocol, etc…)

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How can we realize an efficient one?

Professional writing manuals overview &

Analysis of available repositories.

Connecting with the hub

Your Text Here

You can simply impress your audience and add a unique zing and appeal to your Presentations.

Internal check

Launch and link to EU i-Motion site/ Eures/…

Toolkit: How to Freelance

Survey questionnaire

Needs analysis.

IT Guru Creation

Website creation

Or upload on professional/EU websites.

Prototype test

At Multiplier Events.

Repository swot analysis

strengths

It will concern digital jobs – and not only <> we have been working in a hibrid modality since 2016

weaknesses

Time, budget, expertise, limited number of uploadable CVs.
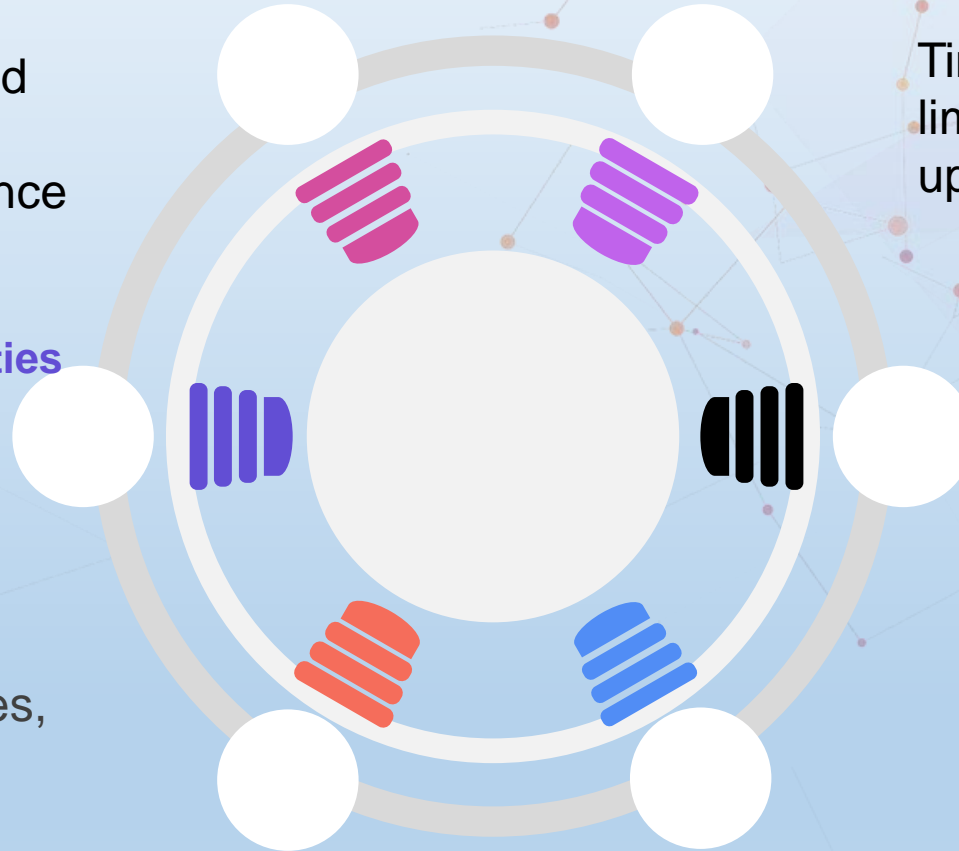
opportunities

We can try to link and exploit existing observatories:
e.g. RAI edu.net and studies, and open the repository to: employment /career centers, University job placement offices, job search online engines, EU job portals

threats

There are already similar platforms, such as EURES, DigitalSkills-Job EU (with a good practice manual), which are larger and in use; There are multiple "digital job observatories"

As to content creation:

We will
- identify occupational sectors
- identify jobs
- identify soft and hard skills necessary to perform DF

Both can be searched in or used to improve DOT:

[Dictionary of Occupational Titles DOT - Job Descriptions - www.occupationalinfo.org](http://www.occupationalinfo.org)

Dictionary of Occupational Titles DOT - Job Descriptions - www.occupationalinfo.org

Preliminary Bibliography

Duffy, J. (2022). The Everything Guide to Remote Work: The Ultimate Resource for Remote Employees, Hybrid Workers, and Digital Nomads. Everything.

Heery, R., & Anderson, S. (2005). Digital Repositories Review. Joint Information Committee. University of Bath.

Swanson, K. (2012). Professional Learning in the Digital Age: The Educator's Guide to User-Generated Learning. Routledge.

All the EU and Institutional Websites:
https://digital-skills-jobs.europa.eu/en/inspiration with a EU members' Good Practice manuals:
-     DigiBEST - research and promotion of digital transformation for SMEs (Latvia)
EURES Hints and Tips for Job Seekers https://ec.europa.eu/eures/public/jobseekers/hints-and-tips_en
-     Osservatori.net Digital Innovation https://www.osservatori.net/it/home
-     EntreComp Community Library Repository - EntreComp Community (thinqi.com)
Digital Resource Center - Information Technology Services (ITS) - Macalester College

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